

**GRACE CHRISTIAN SCHOOL**

1111 South Conyer Street

Visalia, CA 93277

559-734-7694

[www.gracechristianvisalia.org](http://www.gracechristianvisalia.org)

**COVID-19 Safety Plan  
(CSP)**

March 18, 2021

# COVID-19 Safety Plan (CSP) March 18, 2021

Name: Grace Christian School- Visalia  
Number of Schools: 1  
Enrollment: Total 78 students (1<sup>st</sup> – 8<sup>th</sup> Grade 61 students Kindergarten 17 students)  
Administrator: Sandy Eitel  
Address: 1111 South Conyer Street Visalia, CA 93277  
Phone Number: 559-734-7694  
Email: [principal@gracechristianvisalia.org](mailto:principal@gracechristianvisalia.org)  
Date of Reopening: October 26, 2020  
County: Tulare  
Current Tier: Purple  
Grade Level: K-8<sup>th</sup> (7<sup>th</sup> & 8<sup>th</sup> Grade 5 days per week in person effective April 6, 2021)  
Type of LEA: Private

## **Effective March 16, 2021 Tulare County is now in the Red Tier.**

Classroom Pod = Cohort

I, Sandy Eitel, post to the website of local educational agency the COVID Safety Plan, which consists of two elements; The COVID-19 Prevention Program (CPP, pursuant to CalOSHA requirements, and this CDPH COVID-19 Guidance Checklist and accompanying documents which satisfies requirements for the safe reopening of schools per CDPH Guidance on Schools. For those seeking to open to open while in the purple Tier, these plans have also been submitted to the local health officer (LHO) and the State Safety Team.

I confirm that reopening plans(s) address the following, consistent with guidance from the California Department of Public Health and the Tulare County Health Department.

### **Stable Group Structures:**

1. Students and teacher will remain with their **classroom pod** (Cohort) throughout the entire school day when practicable.
  - A. Lunch
    - Students will be eating with their classmates and teacher in their classroom or outdoors when practicable.
    - Bagged lunch only. *(At this time, we will not be providing the opportunity for the previous catered meal plan.)*
  - B. Maximum of 20 students per classroom to allow for student to student distancing.
    - 1<sup>st</sup> / 2<sup>nd</sup> Combo Class enrollment 13 students
    - 3<sup>rd</sup> / 4<sup>th</sup> Combo Class- enrollment 17 Students
    - 5<sup>th</sup> / 6<sup>th</sup> Grade Combo Class- enrollment 15 students
    - 7<sup>th</sup> / 8<sup>th</sup> Grade Combo Class – enrollment 16 students *(effective April 6, 2021)*
  - C. Recess
    - Students will have a two 15-minute recess breaks outside during the school day, weather permitting. One in the morning and another during afternoon.
    - In case of poor weather conditions, the teacher will receive a break during the scheduled recess time period, the students will be given a bathroom break and return to their classroom to play games. This recess will be supervised by an office staff member.

- Bathroom breaks during recess time will occur by classroom pod. With the bathroom and fixtures being disinfected between classroom pod usage.
- The recesses will be staggered allowing for the students to be in “pods” and specific area of the grounds by classroom while at recess.
- Students in close proximity or close physical contact will be asked to separate.
- “Hands Off” policy takes on a new meaning given the COVID-19 situation.
- Supervised by staff.

#### D. Limit Sharing

- Each student will have a personal desk and chair space designated in the classroom.
- Communal pencil, crayon, and marker buckets will not be available. All students will need to have their items in a container that they use and store in their personal desk.
- Avoid sharing electronic devices, clothing, toys, books and other games or learning aids as much as practicable.
- Items must be disinfected if the items are shared with others.

### **Entrance and Egress, and Movement with the School**

We have a two-story building without any inside corridors.

Each classroom pod has a specific staircase they use in single file manner to use throughout the school day. Therefore, avoiding close contact and/or mixing of classroom pods. All students and staff are asked and reminded when needed to keep a 6ft social distance. At this time parents and outside visitors are not allowed on campus.

### **Face Coverings and Other Essential Protective Gear**

- In accordance with CDPH guidelines.
- We will provide a mask for those that arrive to campus without one.
- Staff will teach and reinforce use of face coverings.
  - Special Note: Face Coverings are not a replacement to physical distancing
- Students and staff will be reminded not to touch the face covering and to wash hands frequently.
- Training will include policy on how people who are exempted from wearing a face covering will be addressed. Face covering exemptions include:
  - Asthma
  - Hearing- lip reader needs, Etc.
- Staff and students are required to wear face masks (appropriate face coverings) throughout the day inside and outside the classroom.
- A cloth face covering should be removed for meals, snacks, or when it needs to be replaced.
- When the cloth face covering is temporarily removed it is stored properly.
- Cloth face coverings should be cleaned often by the student's family.

#### Clear Face Shields

- If a person wears a face screen, they must also include wearing a face mask or a drape below the screen.
- A clear face shield with a drape below allowed when hearing challenged students are present when medically feasible.

#### Staff Face Coverings

- In accordance with CDPH guidelines ALL staff will wear face coverings inside and outside of the classroom and common areas.

## Health Screenings for Students and Staff

### Staff & volunteer daily screening

- Staff and volunteers will be completing a COVID-19 daily self-check Google Doc online upon arrival to the school, and church. The completed Google Doc forms will be logged and maintained by the Administrative Assistant.

Each student will undergo a daily health screening upon arrival, before allowed to be on school grounds and classrooms and be monitored throughout the day. The Daily Health Screen information will be posted around the school campus office and work areas.

### Health Screen CHECK LIST

- Fever of 100.4 or above. (*Non-Touch Thermometer will be used.*)
- Shortness of breath not related to asthma or predetermined condition
- Sore throat
- Fatigue, or being unable to participate in activities as normal
- Complaining of not feeling well
- Vomiting
- Abnormal stools such as diarrhea
- Runny nose or eyes not allergy related
- Coughing

There are also screening questions that we ask the parents/guardians to address prior to arrival:

- In the past 14 days...
  - have you been in close proximity to anyone who was experiencing any of the above symptoms or has experienced any of the above symptoms since your contact?
  - have you been in close proximity to anyone who has tested positive for COVID-19?
  - have you been on a commercial flight or traveled outside of the United States?
  - have you been in close proximity to anyone who has been on a commercial flight or traveled outside of the United States?
- Have you been tested for COVID-19 and are waiting to receive test results?
- Have you been tested positive for COVID-19, or are you presumptively positive for COVID-19 based on your healthcare provider's assessment or your symptoms?
- Is there any reason why you feel you are at higher risk of contracting COVID-19 or experiencing complications from COVID-19 by entering the facility?

### Daily health screening will occur for arriving students from 7:30 – 8:20 AM

- From the vehicle they arrive daily. Students are asked to remain in their vehicle with masks on until they are cleared.
- Should a child not pass the student will not be allowed on campus. The adult that transported the child to school will be given written notification of when and how the student can return to campus.
- Students that have cleared the daily health screen will supervised by before school staff until the start of the school day at 8:25 AM. The students will remain in their classroom pod group during the before school childcare.

### Daily Monitoring of students by staff- If a student has health concerns during the school day+++

- If a student has health concerns during the school day as noted on the list above, they will be sent to the office and placed in a supervised "isolation" area of the office. Office staff will do a health check
- When needed the parent/guardian will be contacted to pick up their child.
  - Parent / Guardian Information:

- You will have 30 minutes to arrange for your child to be picked up. If your child is not picked up within the 30 minutes you will be assessed a supervision fee of \$30.00.
- The parent or adult picking up the child will receive written notification of when and how the student can safely return to campus.

#### +++Exhibiting Symptoms – Designated Isolation Area

- Any staff or student exhibiting symptoms will immediately be guided to the dedicated isolation area located in the school office.
  - Reference the CDC's Webpage for details.
  - The parent/guardian, emergency contact person will be contacted to transport home or to a health care facility as soon as practicable. The designated Isolation area will be properly disinfected as required by the CDPH.

### **Healthy Hygiene Practices** Promoting Healthy Hygiene Practices

We will continue to teach and reinforce; washing hands, avoiding contact with one's eyes, nose, and mouth, and covering cough and sneezes among staff and students.

- Hand Washing
  - Frequently throughout the day, including when they arrive before to school, after eating, after coughing or sneezing or use hand sanitizer when handwashing is not practicable.
  - Wash hands with soap, and water rubbing thoroughly for at least 20 seconds. (*Sing the "Alphabet Song" or "Happy Birthday" then rinse.*)
- Hand sanitizer should contain a minimum of 60% ethyl alcohol.
  - Children under 9 should only use hand sanitizer under adult supervision.
  - Do not use hand sanitizers that may contain methanol which can be hazardous when ingested or absorbed. (A list of manufactures of this type of illegal hand sanitizers is available upon request from the school office.)
  - Do not use hand sanitizers that may contain methanol which can be hazardous when ingested or absorbed. (A list of manufactures of this type of illegal hand sanitizers is available upon request from the school office.)

#### Classroom Set Up and Cleaning

- To the degree practicable, all student desks and tables will be arranged for maximum student to student distancing of 6' between the heads of each student.
- All students will face the same direction rather than sitting in groups or facing each other.
- Classrooms will be free of any additional or unnecessary furniture that does not allow for adequate in person 6' distancing.
- Students will be reminded not to share school items such as pencils and other personal items.
- All student supplies will need to remain at their personal desks.
- Each classroom will receive disinfectant resources to clean surfaces during school day.
- Hand sanitizers and/or hand washing will occur when entering the classroom.

#### Restroom

- Students are reminded not to congregate in the bathrooms.
- Allow for 6ft distancing from their fellow students.
- The restrooms will remain stocked with proper hand washing supplies. Students are asked to alert a staff member if supplies are out during the school day.
- Restroom main touch point areas will be disinfected after morning recess and afternoon recess by supervising recess staff.
- They will be cleaned and disinfected by the contracted janitorial staff nightly.

## **Identification and Tracing of Contacts - See attached TABLE 2**

- See the January 14, 2021, "Guidance for K-12 School in California, 2020-2021 School Year" page 31-32 Table 2. (Table 2 is attached to this document.)
- School designated staff persons for contact tracing: Sandy Eitel, Principal
- Notify Tulare County Department of Public Health contact person: Stacie Chastine@ 690-0422
- Isolate case and exclude from school for 10 days from symptom onset or test date.
- Identify contacts ^^, quarantine & exposed contacts ^ for 14 days after the last date the case was present at school while infectious.
  - Use the Tulare County Department of Public Health excel worksheet to identify contacts for tracing and tracking "community" exposure.
- Recommend testing of contacts, prioritize symptomatic contact (*note- it will not shorten the 14-day quarantine.*)
- Disinfection and cleaning of classroom and primary spaces where the person spent significant time.
- Positive case notification letter to be sent. (*Template of the notification letter is attached.*)
- Maintaining Confidentiality as required by State and Federal Laws for all persons involved.
- School will remain open.
- See the attached California Department of Public Health measures to be taken for actions to be taken.
- Close off areas used by the person suspected of being infected for a 24-hour period before cleaning and disinfecting the area.
  - If waiting 24 hours wait is not practicable. Wait as long as possible to clean and disinfect the space.
- Confirmed Positive staff or student cannot return until they have met the CDC criteria to the 10 day discontinue home isolation period.
  - You must be at least 24 hours with no fever.
  - Processes and Protocol for School from CDPH guidelines will be followed.

### **Isolation**

10 day – confirmed positive or known symptomatic  
No contact with anyone if possible, includes bathrooms  
Remain inside  
24-hour fever free  
Improved symptoms  
Not recommended to retest  
Public Health Clearance Letter

### **Quarantine**

14 day precautionary @ home  
okay to walk outside away from  
from general public

^ a stable group (classroom pod) that stays together for the entire school day and avoids contact with other groups.

^^ a person who was within 6ft of the confirmed positive person for at least 15 minutes. In some school situations it may be difficult to determine whether individuals have been exposed therefore and entire classroom pod or other groups may need to be considered exposed, particularly if people have spent time together indoors.

## **Potential Exposure of COVID-19**

- Should we be made aware of a staff, student or student family member that has been potentially exposed
  - A letter will be sent to the families of students that may have been potentially exposed.

- Maintaining Confidentiality as required by State and Federal Laws for all persons involved.
- Considered “Low Risk”

## **Physical Distancing**

- To the degree practicable, all student desks and tables will be arranged for maximum student to student distancing of 6' between the heads of each student.
- All students will face the same direction rather than sitting in groups or facing each other.
- Classrooms will be free of any additional or unnecessary furniture that does not allow for adequate in person 6' distancing.

## **Staff Training and Family Education**

The training and enforcement of the CSP will be fluid. Keeping alert of changes. Staff and families will be educated via paper and email of reminders and changes.

## **Testing of Staff and Students**

- Families will be encouraged to test students that are symptomatic or have been exposed.
- Grace Christian School will test staff on a rotating basis using the recommended cadences in the January 14, 2021, "Guidance for K-12 School in California, 2020-2021 School Year" page 40 Table 3. (Table 3 is attached to this document.)
- Staff that are exposed to someone that is COVID-19 positive or the staff member is symptomatic they will immediately be sent home and asked to be rapidly tested through Kaweah Delta. They will not be allowed to return to work until they are symptom free and have a written document indicating a negative test result.
- Students that are exposed to someone that is COVID-19 or are experiencing symptoms are not allowed on campus. They are asked to contact their personal physician. The parent/guardian are encouraged to have their child tested.
- We will follow the identification and tracing of contacts protocol.
  - A complete list of testing locations in Visalia will be given to each staff member along with posting the complete list in the school office. (available upon request to anyone)
  - The cost of testing will be covered by employee's insurance, when practicable.

## **Identification and Reporting of Cases**

- School designated staff persons for contact tracing: Sandy Eitel, Principal
- Notify Tulare County Department of Public Health contact person - Stacie Chastine@ 690-0422 or test date.
- Identify contacts ^^, quarantine & exposed contacts ^ for 14 days after the last date the case was present at school while infectious.
  - Use the Tulare County Department of Public Health excel worksheet to identify contacts for tracing and tracking “community” exposure.
- Recommend testing of contacts, prioritize symptomatic contact (*note- it will not shorten the 14-day quarantine.*)
- Disinfection and cleaning of classroom and primary spaces where the person spent significant time.
- Positive case notification letter to be sent. (*Template of the notification letter is attached.*)
- School will remain open.
- See the attached California Department of Public Health measures to be taken for actions to be taken.

^ a stable group (classroom pod) that stays together for the entire school day and avoids contact with other groups.

^^ a person who was within 6ft of the confirmed positive person for at least 15 minutes. In some school situations it may be difficult to determine whether individuals have been exposed therefore an entire classroom pod or other groups may need to be considered exposed, particularly if people have spent time together indoors.

### **Criteria for closing school / classroom**

- When there are at least 4 persons includes teacher and students from a pod/classroom that test positive to COVID-19 or were in a high-risk exposure category we may have to close the classroom or the school for a period of 14 days. We will work with the Tulare County Department of Public Health seeking guidance of closure needs. If closing is required, we will institute On-Line instruction. Further information will be made available at that time.

### **Communication Plans**

Families will be notified using the attached form letters regarding via paper and email.

“Potential Exposure”

“Confirmed Positive” member of school community.

“Classroom and/or School Closing”

**Consultation** – (for schools not previously open) We have been open since October 26, 2020.

Already consulted with the Board of Christian Education, Church Council, Booster Club (PTA) and all the school families.

### **Before and After School Childcare**

In order to aid families that need to be at work prior to and after the completion of a school day the following protocol and safety measures will take place.

- We will provide **Before School Childcare between 7:30 – 8:25 AM-** annual one-time \$35 fee per student
  - The students must clear the daily health screening when they arrive on campus.
  - Students will be supervised by designated childcare staff.
    - Childcare staff will be instructed on safety protocols, monitoring of student's symptoms, and what procedures are in place as laid out in the Reopening Plan.
  - The supervision will occur outdoors when practicable.
  - Students will be reminded to remain in their classroom pod to avoid communal gathering.
  - All safety protocols will be followed, including wearing masks by students and staff.
  - Students will have an outdoor play area designated for each classroom pod.
- We will provide **After School Childcare between 3:15-5:30 PM** – hourly fee will be billed for usage.
  - Students will have an afternoon health screening prior to being signed into After School Childcare/
    - Should the student not pass the screening they will be properly escorted to the “isolation” area and procedures will be handled as noted in Reopening Plan guidelines.
  - After school childcare supervision will occur outdoors when practicable.
  - When not practicable to be outdoors students will be supervised in the Fellowship Hall which allows for adequate distancing between students.



- Students will be reminded to remain in their classroom pod to avoid contact with other groups.
- All safety protocols will be followed, including wearing masks by students and staff.
- Students will have an outdoor play area designated for each classroom pod.

**Attachments:**

COVID-19 form letters:

“Potential Exposure”

“Confirmed Positive” member of school community.

“Classroom and/or School Closing”

“Table 3 Testing Cadences with Support from the State of California for K-12 schools.”

“Table 2 Actions to take if there is a confirmed or suspected case of COVID-19 in a school.”